



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

REQUEST FOR QUOTATION

February 19, 2024

The DepEd Division of Batangas, through the General Appropriations Act (GAA) FY 2024 intends to apply the sum of Two Hundred Forty Thousand Pesos only (Php 240,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract PR No. 2024-02-0020 **Lease of Venue for the Conduct of DIVISION PRE-PLANNING ACTIVITY FOR FY 2025 PROGRAMS, PROJECTS AND ACTIVITIES.**

Unit	Item Description	Quantity
pax	Food, Venue & Accommodation (Live-In)'for participants (Breakfast,'Lunch, AM&PM Snacks, and Dinner) on March 4-6,2024	40
	Inclusions	
	Breakfast – rice, 2 viands, fresh fruits, bread & butter & coffee (for 40 pax on March 4-6,2024)	
	AM Snacks – snacks & juice (for 40 pax on March 5-6,2024)	
	Assisted Buffet Lunch – rice, vegetables, 2 viands, soup, dessert & soft drinks / juice (for 40 pax on March 4-6,2024)	
	Afternoon Snacks – snacks and soft drinks or juice (for 40 pax on March 4-6,2024)	
	Assisted Buffet Dinner – rice, vegetables, 2 viands, soup, dessert & soft drinks / juice (for 40 pax on March 4-5,2024)	
	Free flowing purified water (on March 4-6,2024)	
	Free Flowing coffee/Tea (on March 4-6,2024)	
	Additional Requirements	
	Session hall to accommodate 40 participants	
	Functional sound system with at least three microphones	
	with on duty technician/technical support staff	
	availability of internet connection	
	provision of LCD projector with screen and extension cords	
	Room Accommodations	
	2 sharing for guest, 2-4 sharing for participants, with bottled water and individual personal kit (bath towel, Toothpaste, shampoo, bath soap) for the entire duration of the event	

Other Information

Interested suppliers must submit their valid and current Mayors Permit, PhilGEPS Registration, Income Business Tax Return/ Tax Clearance Omnibus Sworn Statement, and Price Quotation.

Submission of quotation and eligible documents in a sealed envelope, courier, or email at bac.sdobatangas@deped.gov.ph duly signed by your authorized representative or email at is on or before February 23, 2024, at 10:00 AM at BAC Office, DepEd Division of Batangas. The signed quotation must be addressed to Dr. Gregorio T. Mueco, BAC



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
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Chairperson DepEd Division of Batangas Province, Provincial Sports Complex, Batangas City

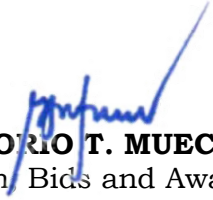
For inquiries, you may contact us at Tel. Nos. (043) 723-1796: (043) 722-1437.

The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time before contract award, without incurring any liability to the affected bidder or bidders.

For further information, please refer to:

RODRIGO S. CASTILLO, Ed.D.

BAC Secretariat
DepEd Batangas
Provincial Sports Complex
Bolbok, Batangas City
043-722-1437


GREGORIO T. MUECO, CESO VI
Chairperson, Bids and Awards Committee